

**COMMAND PHASE
(PHASE THREE)
PROMOTION AGREEMENT**

**ADMINISTRATIVE OFFICER
ACHIEVEMENT**

10

FIRST LIEUTENANT

UNIT NAME AND CHARTER NUMBER

Scott Composite Squadron
GLR-IL-205

MEMBER'S LAST NAME, FIRST NAME, MIDDLE NAME

CAP IDENTIFICATION NUMBER

ACHIEVEMENT REQUIREMENTS

Item	Result	Date Completed	Staff Initials
Cadet Physical Fitness Test (CPFT) Refer to CAPP 60-50	Must have a valid HFZ credential to promote		
Leadership Chapter 9	INITIAL SCORE: 70% MINIMUM CORRECTED TO 100%		
Leadership Staff Duty Analysis (See CAPP 60-32)	STAFF DUTY ANALYSIS (SDA) MUST ACCOMPANY THIS FORM		
Aerospace Education <i>Aerospace: The Journey of Flight</i>	CAP TEST 63 – 1, 2, 3, 4, 5, 6 (CIRCLE) OPEN BOOK INITIAL SCORE: 70% MINIMUM CORRECTED TO 100%		
Character Development Forum Participation	FORUM LEADER: FORUM SUBJECT:		
Active Participation in CAP Activities	ACTIVITY:		
SDA Staff Service As Apprentice Under Senior Command, Administration or Public Affairs Officer (See CAPP 60-32)	NO DOCUMENT TYPE MAY BE REPEATED		
Safety	MUST BE CURRENT ON MONTHLY SAFETY IN ESERVICES		
Cadet Oath	RECITE FROM MEMORY—MAY RETEST AS MANY TIMES AS NECESSARY TO ATTAIN 100% ACCURACY		
CAP Form 60-93	BY DEPUTY COMMANDER FOR CADETS OR DESIGNEE		

Cadet Oath: "I pledge that I will serve faithfully in the Civil Air Patrol Cadet Program, and that I will attend meetings regularly, participate actively in unit activities, obey my officers, wear my uniform properly, and advance my education and training rapidly to prepare myself to be of service to my community, state, and nation."

REVIEW

Item	Date	Staff Printed Name and Grade	Staff Signature
Personnel File Updated			

MEMBER IS ELIGIBLE FOR PROMOTION TO CADET FIRST LIEUTENANT

SIGNATURE AND GRADE OF CADET COMMANDER

DATE

SIGNATURE AND GRADE OF DEPUTY COMMANDER FOR CADETS

DATE