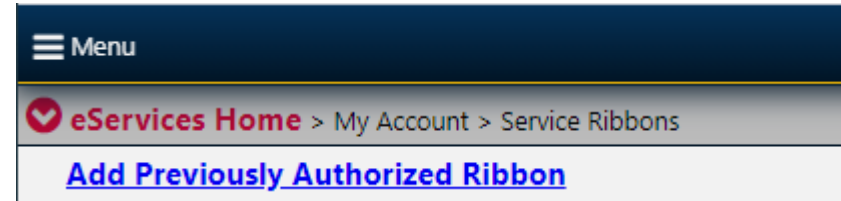


Submitting Ribbons in eServices

- Go to www.capnhq.gov and click on your name in the top right corner
- Select Service Ribbons under My Account

The screenshot displays the eServices website interface. At the top right, the user's name "Lt Col Jacob N. Hiles" is circled in red. Below the header, the "My Account" menu is visible, with "Service Ribbons" highlighted in red. The interface includes sections for News, Commanders, Favorite Apps, and My Account. The Commanders section lists: National Commander (Maj Gen Mark E. Smith), Region Commander (GLR-001) (Col Matthew R. Creed), Wing Commander (IL-001) (Col Robert M. Dempsey Jr), Group Commander (IL-006) (Maj Wesley D. Flannell), and Unit Commander (IL-205) (Lt Col Jacob N. Hiles). The Favorite Apps section lists various tools and resources. The My Account section lists options like General Info, Addresses, Contacts, Characteristics, Service Ribbons, Security Clearance, Change Password, eServices PIN, Auto Renewal, Favorite Applications, and Clearance Certificates. The Favorites section lists various links and reports. The footer contains links for Air Patrol Sites, Downloads, Contact Us, and Follow CAP.

- Click Add Previously Authorized Ribbon
- Enter the date earned
- Select the Cadet or Senior button
- Select the ribbon from the dropdown menu
- Select the Create button to submit



Submit another ribbon request for each additional device added to existing ribbons.

A screenshot of a web form titled 'Add Ribbon'. The form has a light gray background. It contains the following elements: a label 'Date Earned:' followed by a text input field; a label 'Ribbon Type:' followed by radio buttons for 'Cadet' and 'Senior' (with 'Senior' selected); a dropdown menu with 'Air Search and Rescue Ribbon' selected; and a dark blue 'Create' button in the bottom right corner.